



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6551492
Procuring Entity DEPARTMENT OF TOURISM
Title Accommodation Capacity Survey (ACS) 2019 Enumerators and Survey Collaterals
Area of Delivery

Solicitation Number: 2019-10-0262	Status	Active
Trade Agreement: Implementing Rules and Regulations	Associated Components	3
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	3
Category: Corporate Giveaways	Date Published	15/10/2019
Approved Budget for the Contract: PHP 547,500.00	Last Updated / Time	15/10/2019 00:00 AM
Delivery Period:	Closing Date / Time	18/10/2019 10:00 AM
Client Agency:		
Contact Person: John Paulo Samonte Francisco Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 psfrancisco.logistics@yahoo.com		

Description

TERMS OF REFERENCE

Accommodation Capacity Survey (ACS) 2019 Enumerators and Survey Collaterals

I. Background of the Project

The Accommodation Capacity Survey (ACS) is a census of existing and under construction accommodation establishments (AEs) around the country. Primarily, it seeks to provide tourism supply data on total establishments, rooms and employees in AEs in a destination. Also, it provides data on the capacity of local destinations to accept tourists as well as information on the composition of guests staying in AEs in the country. The expanded feature of the ACS is the gathering of GIS data, specifically the longitude and latitude of AEs which will be overlaid into a map with the data from the Tourism Road Infrastructure Project (TRIP).

ACS was implemented from 2006 to 2017 with the coverage being expanded every time it is conducted and eventually it became a nationwide survey thus requiring the involvement of the DOT's regional staff as enumerators. This survey is included in the approved work plan of the Office of Tourism Development Planning, Research and Information Management Division (OTDPRIM).

II. Deliverables

1. Foldable Umbrella

- Tri-fold high quality umbrella with silver backing (UV protection) and individual pouch
- Eight (8) panels
- Automatic open/close mechanism
- Body color – Navy/Dark blue
- Printing – 1 side panel full-color digital sublimation / silkscreen print

It's More Fun in the Philippines logo

- As per approved sample design by the end-user

2. ID holder with Plastic ID jacket/case

- Lace Size – Width: $\frac{3}{4}$ inch
- Print to Lace - Colored digital sublimation print of DOT logo and It's More Fun in the Philippines logo as per approved sample design by the end-user

3. Honeycombed Collared Polo Shirt

- High quality polo shirt with digital sublimation/silkscreen 2" x 2" DOT logo and It's More Fun in the Philippines logo, as per approved sample design by the end-user
- Must present sample of all shirt sizes (male and female cut) for fitting
- Shirt Color: Black, White, Royal Blue, Dark Gray, Olive Green (75 pcs / color)
- Proposed Sample Design:

4. Survey Backpack

- Durable Backpack with laptop sleeve and high quality zippers
- Size: Width: 32 cm; Height: 42 cm; Thickness: 12 cm
- Material: Oxford cloth (outside) and Polyester fabric (inside)
- Body Color: Black
- Branding: It's More Fun in the Philippines logo
- Proposed Sample Design:

5. Counter Table Pen with String

- High quality counter table pen with expandable string
- Body Color: Blue
- Pen ink color : Blue or Black
- Print and Branding: It's More Fun in the Philippines logo
- Proposed Sample Design:

SUBTOTAL FOR SURVEY COLLATERALS: PHP 547,500.00

Items Unit Total Quantity Estimated Amount per Piece Estimated Total

Foldable Umbrella	piece	75	400.00	30,000.00
ID Lace with ID jacket/case	piece	75	100.00	7,500.00
Honeycombed Collared Polo Shirt	piece	375	400.00	150,000.00
Survey Backpack	piece	75	800.00	60,000.00
Counter table Pen with String	piece	10,000	30.00	300,000.00

III. Approved Budget Breakdown

1. Approved estimated budget amounted to Five Hundred Forty Seven Thousand Five Hundred Pesos (Php 547,500)
2. Includes all applicable taxes
3. Must be willing to provide service on a send-bill arrangement (Government procedure)

IV. Target Delivery Date

At least fifteen (15) days upon approval of final sample.

V. Project Officers / Contact Persons

Manette T. Reyes
Officer-In-Charge

Ryan R. Carlos
Senior Tourism Operations Officer

Statistics, Economic Analysis and Information Management Division
5th Floor, DOT Building 351 Sen. Gil Puyat Avenue, Makati City
Tel. No.: 459-5200 to 30 local 506 / 512
Mobile No.: (0929) 7910687
E-mail: rrcarlos@tourism.gov.ph / seaimd.dot@gmail.com

Partial bid is not allowed. The goods are grouped in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award.

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost provided that the amount of the bid does not exceed the above total budget.

Kindly submit your quotation for the purchase of the above requirement, indicating our Solicitation Number & your Company Name in a SEALED ENVELOPE, addressed to Mr. John Paulo S. Francisco at DOT Bldg., 4th Floor, Procurement Management Division, 351 Sen. Gil Puyat Avenue, Makati City

PLEASE SUBMIT THE FOLLOWING DOCUMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual) (In case of recently expired Mayor's/Business permit, submission of the expired Mayor's/Business permit together with the Official Receipt (renewal) shall be accepted.
2. Philgeps Registration Number
3. Latest Income/Business Tax Return (For ABCs above Php500K)
4. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement (see attached form)

Deadline for the submission of Quotation: on or before October 18, 2019 at 10:00 am

Created by John Paulo Samonte Francisco

Date Created 14/10/2019

